



**CONEJO VALLEY UNIFIED SCHOOL DISTRICT**  
**South Building Board Room**  
**1400 E. Janss Rd., Thousand Oaks, CA 91362**  
**BOARD OF EDUCATION REGULAR MEETING**  
**Tuesday, October 4, 2016**

**MINUTES**

**CALL TO ORDER – CLOSED SESSION**

At 5:02 p.m. President Phelps announced that the Board would convene into Closed Session, and asked if there were any public speakers for the Closed Session agenda items; there were none. The Board convened into Closed Session at 5:03 p.m., where the following item(s) were discussed:

**A. Labor Negotiations, pursuant to Government Code § 54957.6**

Agency negotiator for CVUSD: Mark McLaughlin, Assistant Superintendent, Human Resources  
Employee Organizations: Unified Association of Conejo Teachers (UACT), California School Employees Association (CSEA), and Conejo Valley Pupil Personnel Association (CVPPA)

**B. Conference with Real Property Negotiators, pursuant to Government Code § 54956.8**

Property negotiator for CVUSD: Dr. Ann Bonitatibus, Superintendent  
The property discussed, regarding price and terms of payment:  
2498 Conejo Center Drive, Newbury Park, CA

The Closed Session ended at 5:30 p.m.

**REGULAR SESSION**

**OPENING PROVISIONS**

Call to Order and Roll Call: President Phelps called the meeting to order at 6:00 p.m.

Board Members present: President Pat Phelps, Vice President Peggy Buckles, Dr. Betsy Connolly, John Andersen, and Mike Dunn

Administration present: Dr. Ann Bonitatibus, Superintendent; Robert Iezza, Deputy Superintendent, Instructional Services; Mark McLaughlin, Assistant Superintendent, Human Resources; Dr. Victor Hayek, Assistant Superintendent, Business Services; and Elle Welch, Executive Administrative Assistant

President Phelps welcomed attendees to the meeting and read the procedural announcements.

**Approval of the Agenda**

Mrs. Buckles moved to approve the agenda, seconded by Mr. Dunn. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

**Reports from Student Reporters**

- Century Academy: Cajun Holland
- Conejo Valley High School: Roger Nava Nunez

- Newbury Park High School: Sam Klein
- Thousand Oaks High School: Emma Faciane
- Westlake High School: Hannah Dye

The student reporters spoke about activities on their campuses, new classes options, Homecoming games and dances, Honor Roll barbeques, clubs, workshops, sports teams, music, and upcoming events. Mr. Andersen addressed the student reporters, stating he really enjoys their presentations throughout the year. President Phelps welcomed the students back and thanked each of them for being there.

### **Reports from Parent Support Organizations**

- Paula Nathan, President, Conejo Council PTA, reported about an upcoming forum and a teen cardiac screening, both to be held on separate dates at Thousand Oaks High School. She also mentioned PTA memberships are off to a strong start and growing daily.
- Susan Hanscom, Chair, District Advisory Council (DAC), reported about the first DAC meeting, community feedback received, and Dr. Bonitatibus having attended their meeting and speaking about her Back to School Book Club. She thanked Mr. McLaughlin for providing information about the ad hoc committee and Kimberly Gold for her presentation on the new CVUSD website and app.
- Cindy Goldberg, Executive Director, Conejo Schools Foundation (CSF), reported about the upcoming first State of the Schools event held at Cal Lutheran University (CLU). She also mentioned Cash for Conejo Classrooms will be accepting grant applications.

### **Comments from the Public**

President Phelps asked if there were any public speakers. There were eleven speaker cards submitted.

- The 1<sup>st</sup> speaker, Lisa Capobianco, yielded time to the next speaker.
- The 2<sup>nd</sup> speaker, Rocky Capobianco, commented on previous Board meetings.
- The 3<sup>rd</sup> speaker, Dan Kinney, Instrumental Music Booster President at WHS, invited the Board and public to attend the Food Truck Festival.
- The 4<sup>th</sup> speaker, Cathy Carlson, commented on the Brown Act and *The Acorn* newspaper.
- The 5<sup>th</sup> speaker, Bill Gorback, commented on the CVHS relocation.
- The 6<sup>th</sup> speaker, Kathleen Canfield, commented on the adult school and the CVHS relocation.
- The 7<sup>th</sup> speaker, Tom Goins, commented on the CVHS relocation.
- The 8<sup>th</sup> speaker, Debi Perez, commented on CVHS students and staff.
- The 9<sup>th</sup> speaker, Mimi Herrera, yielded time to the next speaker.
- The 10<sup>th</sup> speaker, Zusset Herrera, commented on the adult school.
- The 11<sup>th</sup> speaker, Sylvia Navarro, commented on the CVHS relocation and the adult school.

### **Comments from the Superintendent**

Dr. Bonitatibus announced that Westlake High School and EARTHs were two of the 329 schools across the nation to receive the National Blue Ribbon award for having exemplary high performance. She will join them in Washington, D.C. in November to attend award ceremonies. She thanked PTA President Justine

Fischer for inviting Thousand Oaks High School Principal, Lou Lichtl, and her to a regional panel training for PTA leaders. The topic focused on how PTA leaders and administrators can maximize their working relationships and benefit the needs of all students. Westlake Hills Elementary teacher Krista Gonzales was named Teacher of the Month for September for all of the innovative things she does for her school and students. CVUSD will hold two community forums for the CVLC project on Monday, October 10<sup>th</sup> at 10:30 a.m. until 12 noon, and again at 6:00 p.m. until 7:30 p.m. Dr. Bonitatibus invited the public to attend to hear details about this project and give feedback or share their concerns. Her favorite learner moment was when participants at the most recent Back to School Book Club chat were asked to leave advice for parents and CVUSD. The public is invited to join her for the fourth and final chat on Monday, October 10<sup>th</sup>, which will feature a community panelist forum.

### **Comments from Individual Board Members**

Mr. Andersen commented that he really enjoyed attending the Teacher of the Month award presentation, visiting various campuses, and visiting the Waverly campus where students had set up booths selling food and jewelry. He thanked Waverly residents for their emails and phone calls, as he appreciates their feedback; and thanked CVUSD administrative staff for answering his questions and providing a tour of the Waverly campus. Mr. Dunn commented on *The Acorn* and the CVHS relocation. Mrs. Buckles commented that she met with Principal Manzer for a tour of the CVHS campus, attended College Night at Westlake High School, and attended Board candidate forums and trainings. Dr. Connolly commented that the CVLC has always been a part of a longstanding plan of Board goals and a priority for the Board and Superintendent.

Mrs. Buckles stated she received a written request to put Proposition 56 on the next Board meeting's agenda. Dr. Connolly replied that there are four propositions that have a significant impact on education, and suggested the Board look at all four of them. Mr. Andersen said he is in support of bringing these propositions to the next agenda.

### **ACTION ITEMS – GENERAL**

#### **Human Resources**

##### **A. Amendment of Board Bylaw 9270 - Conflict of Interest**

Mr. Andersen made the motion to approve; seconded by Dr. Connolly. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

#### **Instructional Services**

##### **A. Resolution 16/17-06 - Red Ribbon Week Proclamation**

Mr. Dunn made the motion to approve; seconded by Mrs. Buckles. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

##### **B. PUBLIC HEARING: Waiver Request for State Testing Apportionment Report**

President Phelps called the public hearing to order at 7:20 p.m. and asked if there were any public speakers; there were none. President Phelps closed the public hearing at 7:21 p.m.

##### **C. Waiver Request for State Testing Apportionment Report**

Mrs. Buckles made the motion to approve; seconded by Dr. Connolly. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

**D. Approval of Inclusion of Stunt Cheer at the High School Level**

Mrs. Buckles made the motion to approve; seconded by Dr. Connolly and Mr. Dunn. President Phelps asked if there was any discussion. Mrs. Buckles asked how many of the schools are offering this sport. Mr. Iezza replied that all three CVUSD high schools will be participating, and it puts CVUSD in good standing with Title IX provisions. Dr. Connolly asked if it is a spring sport; Mr. Iezza replied yes. Motion carried 5-0.

**E. Approval of Inclusion of Sand Volleyball at the High School Level**

Mr. Dunn made the motion to approve; seconded by Mr. Andersen and Mrs. Buckles. President Phelps asked if Mr. Iezza would like to make any clarifications; Mr. Iezza replied that all three CVUSD high schools will be participating in this sport, and it puts CVUSD in good standing with Title IX provisions. Motion carried 5-0.

**Business Services**

**A. Approval of Resolution #16/17-08 Rejecting Backup Bid By And Terminating Negotiations With Itule Real Estate Group, Inc. For The Sale Of 2498 Conejo Center Drive, Newbury Park, California**

Dr. Connolly made the motion to approve; seconded by Mr. Dunn. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

**B. Amendment of Board Policy 0450 and Administrative Regulation 0450 - Comprehensive Safety Plan**

Mr. Andersen made the motion to approve; seconded by Dr. Connolly. President Phelps asked if there was any discussion; Mrs. Buckles asked if there is a comprehensive safety plan for the district office. Dr. Bonitatibus and President Phelps nodded in response. Motion carried 5-0.

**C. Amendment of Board Policy 3513.3 and Administrative Regulation 3513.3 - Tobacco-Free Schools**

Mr. Dunn made the motion to approve; seconded by Mrs. Buckles. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

**D. Replacement of Board Policy 3541.2 - Transportation for Students with Disabilities**

Mrs. Buckles made the motion to approve; seconded by Dr. Connolly and Mr. Dunn. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

**E. Replacement of Board Policy 3580 and Amendment of Administrative Regulation 3580 - District Records**

Mrs. Buckles made the motion to approve; seconded by Dr. Connolly. President Phelps asked if there was any discussion; Mrs. Buckles asked how student records are secured online. Dr. Hayek replied that information is housed on county servers and there are protocols in place to secure that data. Motion carried 5-0.

## **ACTION ITEMS – CONSENT**

Mrs. Buckles made the motion to approve the Consent Agenda, seconded by Dr. Connolly. President Phelps asked if there was any discussion; there was none. Motion carried 5-0.

- A. Approval of Minutes from the Board Meeting of September 20, 2016.
- B. Personnel Assignment Orders:
  - 1. Certificated Service:
    - A. Employment/Appointment/Change in Status: Counselors, Psychologists, Speech/Language Pathologists, Teachers  
Orders #: R16-056 - R16-169
  - 2. Certificated Service - Exempt:
    - A. Employment/Appointment: Exempt Specialists  
Orders #: E16-008 - E16-014
  - 3. Classified Service:
    - A. New Employment (Probationary to Perm) / Assignment Change / Change in Status  
Orders #: C16-145 - C16-160
    - B. Substitute / Provisional / Additional Assignment  
Orders #: C16-161 - C16-165
    - C. Establishment / Modification / Elimination of Positions  
Orders #: C16-166 - C16-167
  - 4. Classified Service - Exempt:
    - A. Walk-on Coach  
Orders #: E16-253 - E16-281
    - B. Campus Supervisor, Proctor, Specialist, Others  
Orders #: E16-282 - E16-310
- C. Overnight Field Trip Request - Earths Magnet School
- D. Overnight Trip Request - Thousand Oaks High School Varsity Basketball
- E. Overnight Trip Request - Westlake High School Dance Team
- F. Purchase Order Report #908
- G. Notice of Completion - MEASURE I Various Sites - AV Projector and Interactive Display Installation - Pacific Coast Integration
- H. Notice of Completion - MEASURE I Various Sites - 2016 Flooring Project - Progressive Surface Solutions, LLC
- I. Notice of Completion - Conejo Valley Adult Education, Waverly Site - Campus Security - Oaks Security, Inc.

## **INFORMATION/DISCUSSION ITEMS-GENERAL**

### **BOARD MEMBER**

- A. Relocation of CVHS to TOHS

President Phelps asked if there were any public speakers; there were eleven speaker cards submitted.

- The 1<sup>st</sup> speaker, Lisa Capobianco, yielded time to the next speaker.
- The 2<sup>nd</sup> speaker, Rocky Capobianco, commented on the CVLC, the CVHS relocation, and addressed Mr. Dunn about this item. Mr. Dunn responded.
- The 3<sup>rd</sup> speaker, Marcia Davis, commented on CVHS and Back to School night.
- The 4<sup>th</sup> speaker, Lisa Creps, commented on CVHS relocation, the CVLC, and cited Dr. Bonitatibus' dissertation.
- The 5<sup>th</sup> speaker, Jessica Henkel, yielded time to the next speaker.
- The 6<sup>th</sup> speaker, Sandee Everett, commented that she added her name to this item so the community could have a voice.
- The 7<sup>th</sup> speaker, Gail Ginell, commented on the ad hoc committee and CVHS relocation.
- The 8<sup>th</sup> speaker, Angie Simpson, commented that she added her name to this item to support exploring alternative options for the CVHS relocation.
- The 9<sup>th</sup> speaker, Kristin Hoover, stated that she added her name to this item and commented on the ad hoc committee.
- The 10<sup>th</sup> speaker, Cathy Carlson, commented on *The Acorn* and the CVHS relocation.
- The 11<sup>th</sup> speaker, Bill Gorback, commented on the ad hoc committee and the CVHS relocation. Mr. Dunn responded.

Mrs. Buckles invited Principal Manzer to the podium to ask him questions regarding CVHS. Principal Manzer responded and confirmed CVHS has a 97% graduation rate and received an award for being a state-recognized model continuation school in both 2012 and 2015. The Board asked Dr. Hayek for clarification on types of funding. Dr. Hayek responded that the funds used at specific sites come from monies that are allocated to each site from Measure I. Mr. Dunn asked Dr. Hayek questions about fund sources evaluated by the ad hoc committee for the CVLC; Dr. Hayek responded. The Board asked questions to Mr. Iezza about possible impacts on various programs; Mr. Iezza responded. Mrs. Buckles and Mr. Dunn asked Dr. Bonitatibus about traffic and parking. Dr. Bonitatibus responded that the city of Thousand Oaks is conducting a study on traffic; and there are various possibilities to utilize public transportation and help lessen traffic. Mr. Andersen and Dr. Connolly commented on the traffic in Waverly. The Board asked Mr. Iezza about fee-based classes; Mr. Iezza responded. President Phelps asked if there were any other questions; Mr. Dunn had one question for Dr. Hayek. Dr. Hayek responded. President Phelps asked if there were any remaining questions; there were none.

### **HUMAN RESOURCES**

#### **A. Authorization to Open the 2016-2017 Proposal for Reopener Collective Bargaining Negotiations Between the Conejo Valley Unified School District and the California School Employees Association (CSEA) and its Conejo Chapter 620**

President Phelps asked if there was any discussion; there was none.

### **INSTRUCTIONAL SERVICES**

#### **A. Resolution 16/17-07 - Public Textbook and Instructional Materials**

President Phelps asked if there was any discussion; Mr. Iezza said there will be a public hearing on this Resolution. There was no other discussion.

### **BUSINESS SERVICES**

#### **A. Amendment of AR3516.3 - Earthquake Emergency Procedure System**

President Phelps asked if there was any discussion; there was none.

**B. Amendment of Board Policy 3553 and Addition of New Administrative Regulation 3553 - Free and Reduced Price Meals**

President Phelps asked if there was any discussion; Mr. Andersen asked if there is a process for qualifying families for free and reduced price meals. Dr. Hayek responded that there is a process in place and this amendment allows districts to share information, eliminating the need for families to apply again if they change districts. Applications are monitored and updated as needed. There were no other questions.

**ADJOURNMENT**

President Phelps adjourned the Open Session at 9:15 p.m. **The next regularly-scheduled Board meeting will be Tuesday, October 18, 2016, 4:15 p.m. Discussion Session, 5:00 p.m. Closed Session, and 6:00 p.m. Open Session** at the CVUSD South Building Board Room, 1400 E. Janss Road, Thousand Oaks.

October 4, 2016

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk

October 4, 2016

\_\_\_\_\_  
Date

\_\_\_\_\_  
Superintendent